

COUNTY OF CONTRA COSTA
Department of Human Resources

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invites applications for the position of:

Registered Veterinary Technician

Bargaining Unit: Local 1 - Agricultural & Animal Control Unit

An Equal Opportunity Employer

SALARY:	\$28.68 - \$34.86 Hourly \$2,294.64 - \$2,789.15 Biweekly \$4,971.72 - \$6,043.16 Monthly \$59,660.64 - \$72,517.92 Annually
DEPARTMENT:	Animal Services
OPENING DATE:	08/08/22
CLOSING DATE:	09/11/22 11:59 PM
THE POSITION:	

Why join the Contra Costa Animal Services Department?

The challenges and rewards of a career in Animal Services are extensive! Contra Costa County's Animal Services Department (CCAS) is committed to protecting the health, safety, and well-being of all people and animals in our community. We prioritize life-saving as our guiding principle. We will shelter homeless, abandoned, and lost animals, work to keep, and place animals in safe, caring homes, and provide education and services to enhance the lives of people and their animal companions, and strengthen the human-animal bond.

We are seeking one (1) Registered Veterinary Technical professional ready to diversify their veterinary career in shelter medicine. Individuals may be assigned to the Spay Clinic or to any CCAS Animal Shelter. Discover with us how to go beyond being a veterinary professional that loves animals and make a difference by improving the lives of our community's homeless pets while educating the public that we serve.

We are looking for someone who is:

- **A skilled clinical technician.** You will be expected to assist Veterinarians in various medical and surgical procedures.

- **Aware of critical care and shelter operations.** You will be expected to work alongside animal health care experts and have knowledge of general veterinary medical practices and procedures to treat injured or sick animals.
- **An effective communicator.** You will communicate with various County clients.
- **Caring and compassionate.** You will handle and treat sick or injured animals.
- **A team player!** You will be a part of a great, collaborative team.
- **A strong problem solver.** You will encounter unexpected or challenging situations.

What you will typically be responsible for:

- General surgical and pre and post-operative procedures involved in spaying or neutering dogs and cats including procedures used in prepping animals, administering anesthesia, and post-surgery patient care
- Assisting in the physical examination of animals prior to surgery and post-operative procedures
- Inducing anesthesia
- Treating injured or sick animals and caring for them in a humane way
- Maintaining and administering veterinary pharmaceuticals
- Using a computer to maintain medical records and patient information
- Working around sick, injured, or unruly animals in a loud environment
- Interacting with the public and other shelter staff regularly
- You may coordinate work assignments, guide, and lead others

A few reasons you might love this job:

- You will be a part of a bigger movement in animal welfare
- You will make a difference in the lives of animals and the public!
- We offer excellent health and retirement benefits
- You will never be bored!
- We have a diverse work environment

A few challenges you might face in this job:

- There may be multiple, simultaneous processes that happen between divisions to address zoonotic exposure and outbreaks
- You may need to partner with teammates to address patient treatment and administer medications for up to 100 animals daily
- You will need to understand County Ordinances regarding criminal cases
- In the summer, (foster and in-house) population can reach up to 570 animals

Competencies Required:

- **Oral Communication:** Engaging effectively in dialogue and communicating effectively
- **Professional and Technical Expertise:** Applying technical subject matter to the job
- **Teamwork:** Collaborating with others to achieve shared goals

- **Innovative Problem Solving:** Identifying and analyzing problems in order to propose new ways to do business
- **Customer Focus:** Attending to the needs and expectations of customers
- **Using Technology:** Working with electronic hardware and software applications
- **Mathematical Facility:** Performing computations and solving mathematical problems
- **Attention to detail:** Focusing on the details of work content, work steps, and final work products
- **Handling Stress:** Maintaining emotional stability and self-control under pressure, challenge, or adversity
- **Action & Results Focus:** (Taking Initiative) Initiating tasks and focusing on accomplishments
- **Delegating:** Sharing responsibility, authority, and accountability
- **Informing:** Proactively obtaining and sharing information
- **Safety Focus:** Showing vigilance and care in identifying and addressing health risks and safety hazards
- **General Physical Ability:** Using strength, endurance, flexibility, balance, and coordination
- **Manual Dexterity:** Uses senses, hands, and fingers in manipulating objects quickly and efficiently
- **Environmental Exposure Tolerance:** Performing under physically demanding conditions
- **Adaptability:** Responding positively to change and modifying behavior as the situation requires

To read the complete job description, please visit: [Class Specifications | Registered Veterinary Technician | Class Spec Details \(governmentjobs.com\)](#)

To apply: visit

<https://www.governmentjobs.com/careers/contracosta/jobs/3653544/registered-veterinary-technician>

The eligible list established from this recruitment may remain in effect for six months.

TYPICAL TASKS:

MINIMUM QUALIFICATIONS:

License: Candidates must possess and maintain throughout the duration of employment a valid California Motor Vehicle Operator's License. Out of State valid Motor Vehicle Operator's License will be accepted during the application process.

License: Candidates must possess and maintain throughout the duration of employment a valid license as a Registered Veterinary Technician issued by the State of California Veterinary Medical Board.

SELECTION PROCESS:

1. **Application Filing and Evaluation:** Applications will be evaluated to determine which candidates will move forward in the next phase of the recruitment process.
2. **Oral Interview:** This will be an online, on-demand interview in which you will record your responses for raters to evaluate at a later date. The interview will measure candidates' competencies as they relate to the job. These may include but are not limited to Oral Communication, Professional & Technical Expertise, Teamwork, Innovative Problem Solving, and Attention to Detail. In the interview, candidates must achieve an average passing score of 70% or higher on each of the interview competencies, as well as an overall passing score of 70% or higher.
3. **Final Selection Interviews:** These will be scheduled by the department once the eligible list is established.