



SANTA ANA, CITY OF (CA)
invites applications for the position of:

Zoo Curator of Health (Veterinary Technician)

SALARY: \$31.51 - \$42.23 Hourly
\$1,260.23 - \$1,689.00 Weekly
\$5,461.00 - \$7,319.00 Monthly
\$65,532.00 - \$87,828.00 Annually

OPENING DATE: 09/07/21

CLOSING DATE: 09/21/21 11:59 PM

TYPE OF RECRUITMENT: Open Competitive

DESCRIPTION:

The City of Santa Ana is looking for individuals who are results-oriented, possess great attitude, demonstrate creativity and innovation, work efficiently, show a record of success and have a passion for public service. Having highly talented employees provides the best service to our community.

Under general supervision, performs responsible and technical work of a specialized nature related to the health care and overall well-being of the zoo animal collection.

ESSENTIAL FUNCTIONS INCLUDE BUT ARE NOT LIMITED TO:

- Provides zoo animal health care services by facilitating communication and collaboration between technical staff, veterinarians, zookeepers, and management.
- Manages and maintains the zoo hospital; ensures cleanliness of the building; cleans and disinfects cages and habitats in the hospital and quarantine areas including, but not limited to sweeping, mopping, raking, and bleaching pools; procures and maintains inventory of hospital and medical equipment, medications, and supplies; and prepares and provides food and enrichment to animals in hospital area.
- Makes daily rounds to observe and inspect entire zoo population for health problems; handles animals and provides nursing care to sick or injured animals; administers all medications prescribed by veterinarian; and administers preventative medical procedures, including vaccines, fecal tests, and flea and pest control.
- Participates in scheduling veterinary procedures and managing medical procedure calendar; arranges visits with veterinarian; assists veterinarian in diagnostic testing; assists with surgery, treatments, micro-chipping, and necropsies; schedules and coordinates collection and shipment of laboratory samples and runs in-house tests to detect parasites or other abnormalities; and administers emergency medical treatment to animals.
- Conducts research and consults with veterinarians and paraprofessionals on current zoonosis or emerging diseases; and trains staff and volunteers on zoonotic disease prevention.
- Manages and maintains animal medical records; prepares and submits all required medical-related permits for operations of zoo facilities; enters all medical records into Zoological Information Management System (ZIMS) computer program; maintains contraception records; completes related reproductive-health surveys; and maintains animal husbandry records necessary for AZA accreditation.

- Assists with developing, maintaining, and managing animal health care practices and procedures; provides training for personnel involved in animal health care and veterinary practices; instructs zookeepers regarding animal feeding schedules and dietary requirements; and assists with recruitment and selection of zoo staff.
- Provides information and assistance to the visiting public; answers questions and presents information; and assists with special events, educational programs, and public relations work promoting the zoo.
- Captures and transports animals; moves animal between exhibits and the hospital area; and assists with the transportation of animals to and from the airport, veterinarian, and/or other zoos.
- Participates in the capture and restraint of wild and potentially dangerous animals, which may or may not be sedated.
- Regularly meets with health care and animal management committees; and supports zoo-wide animal welfare programs.
- May participate in the daily handling, caring, and feeding of zoo animals.
- May assume responsibilities of the Zoo Curator and/or Zoo Manager in their absence, including employee supervision.
- Performs other duties as assigned.

MINIMUM QUALIFICATIONS:

EXPERIENCE AND EDUCATION

Two (2) years of work experience as a registered veterinary technician, preferably including experience handling exotic animals in a zoo setting. One (1) years of experience in a lead or supervisory capacity. High School diploma or GED with some vocational/technical training or college coursework in veterinary sciences. Experience, education, and training must provide the knowledge, skills, and abilities listed below.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of: Trends and best practices with veterinary science and animal health; animal care; animal hospital operations; veterinary medical equipment, pharmaceuticals, and supplies; handling of exotic animals in a zoological or hospital setting; applicable veterinary and zoo laws and regulations, including Animal Welfare Act, USDA Regulations, AZA Animal Care Standards, Hospital Guidelines, California Veterinary Practice Act, and DEA Regulations; best practices for animal care industry inventory control; zoonotic diseases; animal restraint procedures; and biosecurity and quarantine principles.

Skill in: The use of a personal computer and business software applications, such as Adobe Acrobat and Microsoft Word, Excel, and Outlook; and ZIMS software.

Ability to: Perform basic responsibilities of a certified veterinary technician, including providing anesthesia, monitoring drug calculations, administering vaccinations, and performing in-house laboratory procedures; exercise resourcefulness in addressing and resolving problems; work with animals, including potentially dangerous animals, and exercise sound judgement in emergency situations; make decisions in accordance with established policies and regulations; communicate tactfully, clearly, and concisely, both orally and in writing, and establish and maintain effective working relationships with the public, contractors, other employees, special interest groups, volunteers, and zoo patrons in a culturally diverse community.

SPECIAL REQUIREMENTS

Possession and retention of a Registered Veterinary Technician (RVT) certificate issued by the State of California Veterinary Medical Board upon hire or within six (6) months of hire date is a condition of continued employment.

Possession and retention of a valid California Class "C" Driver's License is a condition of continued employment.

Must be willing and able to work evenings, weekends, and holidays, as needed.

Must be willing and able to work outside in varying weather conditions.

HIGHLY DESIRABLE

Bachelor's degree in Zoology or related field is highly desirable.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from the Zoo Manager.

May exercise functional and technical supervision over lower level staff.

WORKING CONDITIONS

Environmental Conditions: Work is generally performed in standard office, field, and health care clinical settings. Occasional travel to different sites is required. Work on various types of surfaces, including slippery or uneven surfaces and rough terrain. May be required to work extended hours, including evenings, weekends, and holidays. Works with animals, including potentially dangerous animals. Extensive public contact. Incumbents are exposed to airborne particles, biohazards, chemicals, excessive heat/cold, fumes, gases, noisy conditions, pesticides, radiation, toxic agents, variable weather conditions, and zoonotic diseases.

Physical Conditions: Primary functions require sufficient physical ability and mobility to work in an office setting; operates vehicles; operates hand tools; climb stairs and ladders; occasionally kneel, sit, run, jump, climb, crawl, and lie down; frequently reach, bend, stoop, crouch, squat, twist, stand, and walk; operate office equipment requiring repetitive hand movement and fine coordination, including the use of a computer keyboard and/or hand tools; utilize smell, sight, hearing, speaking, reading, writing, and math ability to exchange information; and lift and carry up to 50 pounds.

SELECTION PROCESS:

All applicants are required to complete and submit a City application form and Supplemental Questionnaire online. Resumes or faxed copies will not be accepted in lieu of the City online application. To apply, visit <https://www.governmentjobs.com/careers/santaana/jobs/3205399/zoo-curator-of-health-veterinary-technician?sort=PostingDate%7CDescending&pagetype=jobOpportunitiesJobs> and click on the "Apply" link located at the top of the page. New users must create an account first.

The applications and answers to the supplemental questionnaire will be reviewed by the Human Resources Department. Those applicants possessing the most pertinent qualifications will be invited to continue in the selection process, which will include:

Oral Interview Examination (Weight of 100%) tentatively scheduled for October 6 or October 13, 2021; will evaluate the candidates' qualifications, knowledge, skills, and abilities relating to those factors which are essential for successful performance on the job.

Candidates need a minimum passing score in all components to be placed on the eligible list.

Zoo Curator of Health (Veterinary Technician) Supplemental Questionnaire

- * 1. Failure to complete a thorough application, including the "Work Experience" section, may result in your application not being considered. Resumes and other document attachments will not be considered in lieu of a complete application and may not be used in determining your qualifications for this position. Additionally, the City communicates with candidates via e-mail. You are responsible for providing a valid e-mail address that you access regularly and checking your spam folder. Do you understand and agree?
- Yes
 No
- * 2. A minimum requirement for this position is two (2) years of work experience as a registered veterinary technician, preferably including experience handling exotic animals in a zoo setting, one (1) years of experience in a lead or supervisory capacity and a High School diploma or GED with some vocational/technical training or college coursework in veterinary sciences. Do you meet this requirement?
- Yes
 No
- * 3. Possession and retention of a valid California Class "C" driver's license is a requirement of this position. Do you currently possess a valid California Class "C" driver's license and understand this requirement? Note for out-of-state applicants: Currently possessing the equivalent of a California Class "C" driver's license from another state and having the ability to readily obtain a Class "C" driver's license in the State of California would temporarily suffice this requirement.
- Yes
 No
- * 4. Do you acknowledge that you have read and understand that as a condition of continued employment in this position, you must possess and retain a Registered Veterinary Technician (RVT) certificate issued by the State of California Veterinary Medical Board upon hire or within six (6) months of hire date? Note for applicants: Copies of your certificate should be attached to your application.
- Yes
 No
- * 5. Incumbents in this position must be willing and able to work irregular hours, including evenings, weekends and holidays as needed; and work outside in varying weather conditions. Do you understand and agree to this requirement?
- Yes
 No
- * 6. A Bachelor's degree in Zoology or related field is highly desirable but not required. Do you possess a Bachelor's degree in Zoology or closely related field?
- Yes
 No
- * 7. Please list your degree and field of study or any relevant vocational/technical training or college coursework in veterinary sciences.
- * 8. Describe your experience supervising staff. Indicate your specific role, the dates during

which this experience occurred, and how many staff you supervised.

- * 9. Describe your experience working with exotic animal species. Indicate whether this was in a zoo setting as well as dates during which this experience occurred.

* Required Question