



## Registered Veterinary Technician (RVT)

At The Palm Springs Animal Shelter our first priority is the animals!

Friends of the Palm Springs Animal Shelter (Friends) is a non-profit 501C(3) organization who manages and operates the Palm Springs animal Shelter. The Palm Springs Animal Shelter is an open admissions municipal shelter, operated by Friends of the Palm Springs Animal Shelter, serving the city of Palm Springs.

The Friends of the Palm Springs Animal Shelter's mission is dedicated to building a community responsible for pet stewardship and human treatment of animals.

The Friends of the Palm Springs Animal Shelter is seeking a highly reliable, dependable, and experienced Registered Veterinary Technician (RVT).

The Registered Veterinary Technician (RVT) is responsible for but not limited to: maintaining veterinary supplies, assessing the health of assigned animals within the facility, maintaining records, ensuring that animals receive the appropriate care, including vaccinations and parasite prevention/treatment. The RVT will oversee the management of high volume spay/neuter program as well as assist the veterinarian with on-site surgeries.

**If you are ready to take on this exiting position and are passionate about animal welfare, we can't wait to hear from you!**

### THE IDEAL CANDIDATE WILL BE/HAVE

- High School Graduate or, G.E.D. or equivalent.
- **Veterinary Technician program graduate: licensed RVT in California or license eligible.**
- **At least two (2) years prior experience in a veterinary hospital/ medical field worker or shelter.**
- Knowledge of animal behaviour a plus.
- Proficient with computer data entry.
- Ability to effectively communicate with staff, volunteers, and a diverse public population.
- Well organized and detailed-oriented.
- Excellent written and verbal communication skill.
- Proven ability to manage multiple priorities in a fast-paced environment.
- **Ability and willingness to work additional hours when workload requires in order to meet organization and community needs.**
- A professional demeanour.
- A proactive nature, who looks to find solutions to problems instead of just reacting to them, or solving them just to resolve an issue.
- Ability to receive constructive feedback and apply both old and newly learned concepts at work.
- Humility to ask questions, learn, and improve.
- Proven ability with being flexible and comfortable with change.
- A team player.

The Registered Veterinary Technician (RVT) position is a full-time (40 hours a week) or part-time (29 hours or less per week) position. The Palms Springs Animal Shelter is located at Mesquite and Vella Road.

For consideration, please submit the application, a cover letter, and resume, to [careers@psanimalshelter.org](mailto:careers@psanimalshelter.org)

Friends of the Palm Springs Animal Shelter is an equal opportunity employer.